## To provide a screenshot of your active BHA license, you can follow the link below to the BHA Greenbook.

Find a BHA | Washington State Department of Health

1. The initial home page, including the Greenbook will look like the screenshot below.



2. Using the drop-down option, either scroll through the list to find your facility name, or type in the name and select the check box to the left of the facility name.



3. Hover your cursor over the green dot that indicates the location of the facility. The Agency Name will pop up. Right click to get to the "drill through" option.

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		Agency Name	Tenino
		Cascade Community HealthCare - Chehalis	· · ·
		For Agency Info, Right Click and follow directions to "Drill Through" to Agency Details Page	ntralia
	Clear All Selection	DNS Microsoft Bing	Galis



4. Hover over "Drill through" and select "Agency Details".

5. The details shown at the very bottom will include the license number and it will state if the credential is active or not. Take a screenshot of this information, like the one below.



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Street Address 135 W Main St, Chehalis WA 98532-4817

