

Federal Grant Dashboard User Guide

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Table of Contents

Search by grant title 1

General user tips 2

Filter grants by various criteria using slicers 2

 Select Grant Monitoring Status slicer options 3

 Select Active Budget slicer options 4

 Select Budget Period End slicer options 4

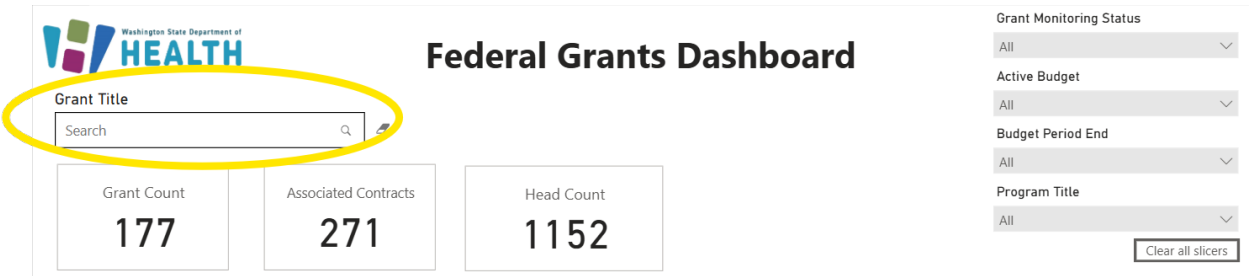
 Select Program Title slicer options 5

Generate grant summary data 5

Search by grant title

To search by grant title, enter keywords into the **Grant Title** search field in the upper left corner of the dashboard (highlighted below) and select Enter.

To clear the search field: select the eraser icon shown just to the right of the search field.



General user tips

- The dashboard has a scroll bar to the right of the table displaying grants (highlighted below). When you've selected broad slicer criteria, you'll need to scroll down to view the full list.
- To view grant count, associated contracts, and head count for a specific grant in a list, select a grant from the list. The grant summary data shown above it will change to reflect numbers for only the selected grant.
- To select multiple items within a slicer, hold the "ctrl" key while you select items.

Washington State Department of HEALTH

Federal Grants Dashboard

Grant Title
Search

Grant Count
177

Associated Contracts
271

Head Count
1152

Grant Monitoring Status: All
Active Budget: All
Budget Period End: All
Program Title: All
Clear all slicers

Grant Title	Budget Period Start	Budget Period End	Program Title	Award Amount
ACTION FOR WILDFIRE SMOKE	01/01/2020	09/30/2022	ENVIRONMENTAL PUBLIC HEALTH	\$85,546
	01/01/2021	12/31/2022	ENVIRONMENTAL PUBLIC HEALTH	\$111,910
ADOLESCENT HEALTH PROGRAMS	07/15/2020	06/30/2021	PREVENTION AND COMMUNITY HEALTH	\$1,283,874
	07/01/2021	06/30/2022	PREVENTION AND COMMUNITY HEALTH	\$1,077,694
	07/01/2022	12/31/2023	PREVENTION AND COMMUNITY HEALTH	\$1,829,500
AIDS DRUG ASSISTANCE PROGRAM (ADAP) SHORTFALL RELIEF	04/01/2020	03/31/2021	OFFICE OF HEALTH AND SCIENCE	\$6,625,930
ADULT CARE COOPERATIVE PROGRAM	04/01/2020	03/31/2021	ENVIRONMENTAL PUBLIC HEALTH	\$415,663

Filter grants by various criteria using slicers

Slicers appear in the upper right corner of the dashboard (highlighted below). These drop down menus allow you to filter the full grant list (grants awarded October 1, 2020 – through today) by various criteria. Slicers default to "All".

Washington State Department of HEALTH

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Grant Title
Search

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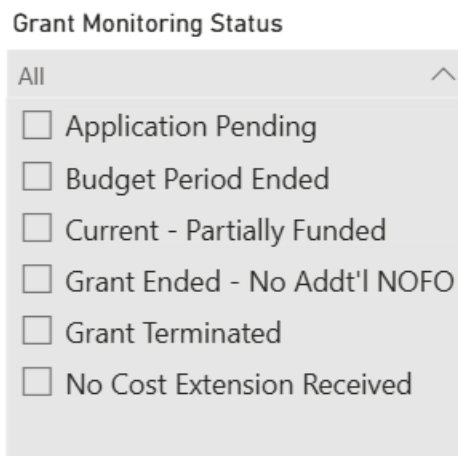
Head Count
1152

Grant Monitoring Status: All
Active Budget: All
Budget Period End: All
Program Title: All
Clear all slicers

User tip: To select multiple items within a slicer, hold the "ctrl" key while you select items.

Select Grant Monitoring Status slicer options

Expand the Grant Monitoring drop down menu by selecting the downward facing carrot and select from the choices displayed below. By default, the dashboard displays grants with all grant monitoring statuses.



Grant monitoring status definitions

Application Pending – Select this option to display those grants where DOH has submitted a grant application (usually within 90 days of the current grant ending) but has not yet received a notice of award (NoA).

Budget Period Ended – Select this option to display grants where the budget period has ended and a new award has been issued.

Current – Fully Funded – Select this option to display grants that are still within the active budget period and are fully funded.

Current – Partially Funded – Select this option to display grants that are still within the active budget period and where we have only received a portion of expected funding.

Grant Terminated – Select this option to display grants that have been prematurely terminated by the federal government.

Grant Ended- No Addt'l NOFO – Select this option to display grants that have ended without a new Notice of Funding Opportunity (NOFO) to allow DOH to apply for continued funding.

No Cost Extension Received – Select this option to display grants where DOH has requested and been approved to take additional time to use the funds and complete the work.

No Cost Extension Requested – Select this option to display grants for which DOH has requested additional time to use the funds and complete the work, but where we are still awaiting approval of that request.

Preliminary Injunction in Effect – Select this option to display grants that have been terminated by the federal government, but where a court injunction has been granted to allow us to continue using the funds and complete the work.

Select Active Budget slicer options

Expand the Active Budget drop down menu by selecting the downward facing carrot and select from the choices displayed below. By default, the dashboard displays both active and inactive grants.

Active Budget

A screenshot of a dropdown menu titled "Active Budget". The menu is open, showing four options: "All", "No", "Yes", and "Yes". Each option is preceded by a small square checkbox. The "All" option is currently selected, indicated by a small downward arrow next to it. The "No" and "Yes" options are listed twice.

Option
<input checked="" type="checkbox"/> All
<input type="checkbox"/> No
<input type="checkbox"/> Yes
<input type="checkbox"/> Yes

No – Select this option to see only inactive grants. These are grants DOH led in past budget years.

Yes – Select this option to see only active grants. These are grants DOH is leading in the current federal fiscal year.

Select Budget Period End slicer options

By default, the dashboard displays grants with all budget period end dates. To filter by budget period end date: expand the Budget Period End drop down menu by selecting the downward facing carrot and select from the dates offered.

Budget Period End

A screenshot of a dropdown menu titled "Budget Period End". The menu is open, showing eight options: "All", "09/30/2020", "11/30/2020", "12/31/2020", "01/31/2021", "03/31/2021", "04/28/2021", and "04/30/2021". Each option is preceded by a small square checkbox. The "All" option is currently selected, indicated by a small upward arrow next to it.

Option
<input checked="" type="checkbox"/> All
<input type="checkbox"/> 09/30/2020
<input type="checkbox"/> 11/30/2020
<input type="checkbox"/> 12/31/2020
<input type="checkbox"/> 01/31/2021
<input type="checkbox"/> 03/31/2021
<input type="checkbox"/> 04/28/2021
<input type="checkbox"/> 04/30/2021

Select Program Title slicer options

By default, the dashboard displays grants led by any organizational unit in DOH. To filter by unit: expand the Program Title drop down menu by selecting the downward facing carrot and select from options shown below.

Program Title

All ^


- ☐ CENTRAL ADMINISTRATION
- ☐ ENVIRONMENTAL PUBLIC HE...
- ☐ HEALTH SYSTEMS QUALITY A...
- ☐ OFFICE OF HEALTH AND SCIE...
- ☐ OFFICE OF INNOVATION AND...
- ☐ PREVENTION AND COMMUN...
- ☐ PUBLIC HEALTH STRATEGIES ...

The **“Central administration”** option refers to units within the Executive Office of the Chief of Staff.

The **“Public health strategies and preparedness”** option is the Executive Office of Health Resiliency and Health Security.

Generate grant summary data

The boxes that appear just below the Grant Title search field (highlighted below) contain summary data for all of the grants that meet the criteria you have filtered for at any point using the slicers.



Federal Grants Dashboard

Grant Title

Grant Count
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Associated Contracts
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Head Count
1152

Grant Monitoring Status
All

Active Budget
All

Budget Period End
All

Program Title
All

Clear all slicers

Grant Count shows how many grants match the criteria you’ve chosen using the slicers.

Associated Contracts shows the number of contracts DOH has executed with other entities that are funded by the federal grant(s) that match the criteria you’ve chosen using the slicers.

Head Count shows how many DOH positions in the last 4 months have been funded wholly or in part by the grants that match the criteria you’ve chosen using the slicers.

User tip: To view summary data for a specific grant in a list, select it from the list. The grant summary data shown above it will change to reflect numbers for only the selected grant.